

ARBOR VIEW PTC DRAFT MINUTES – September 2017

- A. Call to Order : 7:02pm
- B. Attendance:
Tracy Halligan, Rachel Anderson, Victor Moore, Jennifer Coppolino, Karen Daniels, Rita Anderson, Jay Lerch, Theresa McCluskey, Bahvesh Raicha, Andrea Lichtenheld, Rena Smith, Katy Calenberg, Talia Micek, Lynda Goldberg, Emily DeMayo, Jessica Foust, Lisa Loftsgaarden, David Bruno, Fenei Paul
- C. Meeting Minutes Approval
- Vic moves to approve May minutes, Karen Daniels second, minutes approved by majority.
- D. President's Report
- Donation from Makers Space was shared at the presidents meeting
- E. Treasurer's Report
- Fiscal year end for 2016-2017 was provided at meeting
 - In the bylaws year end budget should end July 31st .
 - Karen questioned the 1000\$ for PBIS – Bruno said that they still do this programming but he does not always ask for reimbursement. At this time Bruno plans to use this money for the 2017-2018 school year. Karen is looking for ways to be thrifty with the budget to provide more money for Project Playground. Karen proposed looking at each line item to see what can possibly be cut down to pull more money towards the playground. When looking at proposed expenses and actual expenses can we look at these line items. Bruno noted that a few of the line items have been cut back for the 2017-2018 school year. Watch Dogs is an example that was cut from the 2016-2017 school year. Teachers Work Fund was also cut for the 2017-2018 school year. Recommended that committee chairs look at the allocation of funds for their committee and see if anything can be reduced. Karen would like to tighten the budget for a year and then get the playground done.
 - 2017-2018 budget Karen asked about the 34\$ expense for bricks, the responsibility was on our end so we covered the cost. Sponsorship donations 2150\$ Bhavesh reallocated 100\$ for bricks
 - No additional questions as the budget was written today.
 - Vic moves to approve the current year budget, Karen seconds the movement , budget approved by majority vote.
- F. Principal's Report
- Bruno apologizes for missing previous meeting he was at a Chamber of Commerce meeting
 - Meeting with Katy to get final number on playground funding
 - People are confused on the amount that has been funded thus far
 - AV will adopt a school in Houston for a the school year, Mrs. Aiello will work on this with her Butterfly Effect Club
 - Colter Elementary School is the name of the school, they will not be able to return to their building and are unable to recover anything from the building. Colter is in the heart of Houston. We are looking at how we as a community can make a difference for this community in Houston. Some ways that we might help is a change drive, but also allowing individual families to contribute directly through Amazon. This will be a service

learning project for the students in the school. The principal has been very thankful for any contributions we can offer them.

- Other schools in the district are looking to partner with other schools in Houston as well.
- Make sure that you only contribute donations to something that has come directly from AV
- The Do Good/ Eco Club will now be called the Butterfly Effect Club – because this has connection to be the change that you want to see in the world. The club has moved away from just ecology to more service learning.
- Makers Space -we were fortunate to receive a donation from the Madary family and their business JVM realty, the family has 40 years of investment in this school and they selected Makers Space as the effort that they would want to invest in. We now have architects coming in to help evolve this Makers Space into an amazing space. We are now into an overhaul of the library space. Looking to see what we can do cost effectively now. The goal is to have the space redesigned by March or April 2018 and then have an Open House. Bruno stated that there is a curriculum around this space. Makers Space is built off the STEM idea. Some of it is for free design by the student to explore and invent. The idea is to have students use critical thinking skills. Bruno is working with staff to build a list of the possibilities in Makers Space that will be provided to families in a brochure format. Not sure of when the brochure will be available. Students get two 45 minute times in the LMC every 3 tree weeks so that they can experience the LMC and Makers Space. There will also be time that students can self-select time to go down Maker Space. They will also have time to sign up during the lunch time to spend time in Makers Space. This will be an amazing space for students to go that they are prepared for the future. Coding is an example of one of the skills that is critical for students in the future. Bruno is looking to see what community vendors we can get behind this project and make donations. What to make sure that we still keep the integrity of the library when we bring in this new Makers Space Design.

G. Faculty Report

- Assessment is finished, teachers are relieved that this is complete
- Kids are loving the Makers Space and full of excitement about this opportunity to explore

H. Committee Reports

a. Welcome Day

- Over 200 families participated,
- Thanks for Karen for organizing the picture everything ran smoothly this year
- Suggestions were to have the time frame reduced for next year
- One parent shared that there was confusion among photographers with viewing the picture after it was taken. The PTC had talked about this because that was slowing things down last year. Possibly we can look at least one review.
- Karen shared that pictures are supposed to be sight unseen, you order it ahead of time but you can get a retake and if you do not like the retake you can return the photos and get a full refund.
- One suggestion was to go back to the previous photo company because you had 2 options of photos. Lifetouch is a 3 year contract, this company offers a class picture to

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everyone even if you do not order pictures. Bruno will talk with the rep to see if 2 pictures are an option.

- Everyone agreed that Welcome Day is a nice event for families
- This is Karen's last year coordinating pictures, she is willing to guide the next person who will take it over

b. SeptemberFest

- Good Committee- thanks to committee for hard work
- \$3670 was made, expenses were about \$1552 with anticipated Net \$2117.82
- Numbers really picked up at the end, lots of sales on the day of. 1100\$ in sales on the day of.
- Had 50 different raffle items, items to appeal to all ages, also had other donations to use for game prizes and off set food costs
- Chick Filet would not donate sandwiches this year they would only offer buy one - get one deals
- Jason's Deli donated 200 bottles of water
- School of Rock performed for free, DJ, and Ralph's World
- Ralph had a lot of fun and happy to help the school again
- A lot of new families came to the event
- Sprit wear was at September fest- made 275\$ at the event
- Having the event on Saturday allowed for a longer time and possibly captured more families
- Suggestion to have 4th graders work the event
- Builders Club from Middle School helped out
- A survey will be sent out to get feedback
- Possibly combine Welcome Day and SeptemberFest

c. Project Playground

- Aug 21 first meeting run by Katy,
- Aug 31 meeting run by Vic and Keri, finishing up actions who is the Champion
- Katy meeting with Bruno on Thursday this week
- Katy needs to know who all the players are from the district
- No hard budget at this time
- 2 big concerns permitting and insurance
- We need a building permit per the DuPage ROE, any project over 50,000\$ requires a permit, permits are free
- Katy talked with John Patterson an inspector today
- Katy will share the results of her meeting with Bruno with committee soon
- Finalizing the project scope , some confusion about
- Finalizing the budget
- Contract Schedule
- 2017-2018 school fundraiser
- Volunteers

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- Rita and Karen - Sponsorship
 - Keri - grants
 - Lisa and Emily- Bricks
 - Josh -insurance
 - Meeting schedule has been sent to Jackie
- d. Border Changes Committee
- Met last week
 - Not a lot to report
 - Reviewed the program that looks at who lives where making sure that you are not moving a walking neighborhood
 - Previous meeting looked at blueprints of building and looking at balancing the buildings- this was able to be done which supports that we don't need more space but need to use the space we have differently.
 - Next meeting will look at potential maps
 - Tamaru will be at the PTC meeting in October- boundary changes will be discussed
 - July meeting said Administrative recommendations have not been made to date
 - In July all the Floorplans were looked at, then given parameters of the classroom and asked to place the needed rooms in each building. This allowed us to see that some schools had more space and others had less space. Then people look at what can we move. The idea of shifting preschool to another building this opens room at AV which allows for room for the students that are in Overcapacities buildings. Walkers will not be bussed. We do not want to break up communities. What are the boundaries of neighborhoods or communities - Langman showed how many kids came from the different areas and then look at the grades of those students to know long term
 - September 18th the committee will look at the maps and then more forward from there, the committee will not make a recommendation
 - December/January will be the vote
 - Bruno anticipates a districtwide announcement on the proposal prior to the October PTC meeting
 - All info is posted on AV website- this is the most up to date information- it is important to read the district info because they have done their research and are prepared to answer questions.
- e. Halloween Harvest
- Needs additional volunteers and cake donations
 - A lot of people are serving on multiple committees
 - 10/28 is date of event
- f. Restaurant Night
- Total through end of school year was about \$4400 to date , \$165 July , \$150 August,
 - Sept 18th Chipotle 4-8pm they donate 50%, Talia will get fliers out Friday
 - 9/28 Rosatis

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- Meal Village – local family runs this, each week is a different menu and you can select a menu delivered to your house
 - 10/9 the Meal Village fundraiser will start and it runs for 1 week , we will get a promo code for our school, a sign email and flier will be sent out , school gets 30% back from sales
 - Nov. Chick Filet
- g. Book Fair
- Has there been a change of date or will the book fair coincide with the winter fest? As of now Scholastic has the December dates so if I need to change I will need to contact them soon. I have been thinking about changing vendors from Scholastic to Anderson. I will prepare pros and cons for discussion in a future meeting.

 - How much money was made when held during conferences versus Winterfest
 - Suggestion is to have book fair during Winterfest
- h. Cheerleading/ Basketball
- First practice is 8/30
 - Fall registration will be available at Welcome Day
 - All practices had to be approved by the district- this information was sent over by Tracy Halligan
- i. Need Volunteer to lead these efforts- participation is down, please reach out to people because we need as many volunteers as possible, there will be sign up available for these
- Birthday Book Club
 - Kane County Cougars
 - Yearbook
 - Citizen’s Advisory Committee (CAC)
 - PTC Nominations
 - Wolves Hockey
 - Roadrunner rally- Karen is willing to share her expertise with anyone interested in working on this. She suggested setting a date ASAP so that the fee can be negotiated.
- j. Class Parties:
- a. Chris PM, Julia PM, Cufuade, Baird, Nejman : all still need a head room parent
 - b. Info is being sent out to room parents with list of volunteers that have signed up for parties.
 - c. Debbie would like to suggest eliminating the position of PTC liaison since info is already being shared by eblasts. This might get more people to sign up for other volunteer spots like the head room parent.

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I. Liaison Reports

A. School Improvement Team

- No Report

B. CAC

- Rachel Anderson and Tracy Halligan will attend these meeting

C. Glen Crest District 87

- Need Volunteer

D. Scouts

- Popcorn sales are in full swing
- Backwell family camp this weekend
- Oct 7 th Blitz popcorn sales in Scotdale

E. Communication committee

- None

J. Old Business

- None

K. New Business

- On PTC webpage there was info on a fundraiser from Tyson similar to box tops- Vic will look into this

L. Open Comments

M. Adjournment 8:43pm

Next Meeting : October 3, 2017 Arbor View 7:00 PM